

**GOVERNMENT OF MEGHALAYA
OFFICE OF THE DIRECTOR OF HIGHER AND TECHNICAL EDUCATION
SHILLONG**

**Application form for nomination of Architect to
Council of Architecture**

A. PERSONAL DETAILS:

Valid COA Registration No:				Passport size photo
Full Name (in capitals):				
Place of Birth:				
Permanent Address: <i>(as per citizenship copy)</i>				
Current Residential Address: <i>(if different from above)/ Contact Address</i>				
Current Organisation and Work Station:				
E-Mail:				
Phone Numbers:	Home	Office	Mobile	
Please use this space if you wish to provide other Personal details:				

B. ACADEMIC QUALIFICATIONS:

ACADEMIC QUALIFICATIONS <i>(Enter the most recent first)</i>					
Sl. No.	Qualification	Area of Specialisation	Institute <i>(mention name, country, place)</i>	Year	
				From	To
1.					
2.					
3.					

C. TRAININGS/WORKSHOPS/SEMINAR:

RELEVANT TRAININGS AND SHORT TERMS COURSES <i>(Enter most recent and relevant ones attended to the position applied first - add more lines if required)</i>					
Sl. No.	Title	Focus Area	Institute/Organisation <i>(mention name, country, place)</i>	Year	
				From	To
1.					
2.					
3.					

D. CAREER HISTORY:

CAREER HISTORY <i>(Enter detail of most recent relevant jobs and positions first - add boxes if required)</i>							
Sl. No.	Name of the Employer (s) <i>(mention contact details)</i>	Name of Supervisor/ Designation	Your Designation	Employment Date			Duty Station
				From	To	Duration	
1.							
<u>Major Responsibilities</u>							
2.							
<u>Major Responsibilities</u>							
3.							
<u>Major Responsibilities</u>							

E. PUBLICATIONS IF ANY:

PUBLICATIONS (List any publications written with the most recent first)

F. PROFESSIONAL ASSOCIATIONS:

PROFESSIONAL ASSOCIATIONS (List national and international seminars/workshops attended with the most recent first)

G. PERSONAL COMPETENCIES:

PERSONAL COMPETENCIES Please explain below how you meet the criteria of the position based on the job description, ensuring that you give evidence and examples of how your skills, knowledge and experience meet the short-listing requirements (including any relevant skills and experiences gained outside paid employment e.g. through voluntary work). This should not take up more than an A4 size page.

H. REFERENCES:

References (Please give detail of two referees including recent HR person and other than the supervisors listed earlier)	
Name :	
Business/Occupation:	
Full Contact Details:	
Known since:	

Name :	
Business/Occupation:	
Full Contact Details:	
Known since:	
Have you any objections to our making inquiries of your present employer? ☐ Yes ☐ No	

DECLARATION

I hereby declare that the above information is being duly filled by me and are correct to best of my knowledge. I can provide evidences of the above information if so required.

Signature:

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Date:

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